

CITY OF GENESEE

Location: 235 W Chestnut Street, (Fire Station) Genesee, ID 83832

CITY COUNCIL

December 20, 2022

REGULAR COUNCIL MEETING

MINUTES

6:00 PM

CALL TO ORDER - The Genesee City Council met December 20, 2022; Mayor John Hermann called the meeting to order at 6:00pm.

ROLL CALL: Present at the meeting were Council Members: Bill Krick, Jesse Aherin and Cody Bailey; Deputy City Clerk Debi Zenner ABSENT: Nyla Roach

VISITORS: No visitors

CONSENT AGENDA - Motion made by Jesse, seconded by Bill, to accept the consent agenda as presented, along with payment of the bills; **ROLL CALL VOTE: Krick, Aherin, Bailey; AYES, motion carries.**

UNFINISHED BUSINESS:

RV Park Stays- Cody feels since we've received two emails from the State, we need to make sure we are following the State RV Park guidelines. There should be a document drawn up, showing how our RV Park is being run and the rules we set. Going back through minutes, there was a motion made in 2017, the City would not allow more than a 15-day stay within a 30 day period. We have gotten conflicting information from two different State officials, when we've asked for clarification about allowing for longer stays.

Discussion about allowing for a camp host. Council hasn't been made aware of an agreement or what it entails. Cody feels we don't want to risk having to pay back, approximately, \$233K from the state. Council needs to adhere to the motion made in 2017. If we do need a host, we need to have an agreement that Council reviews and votes on. Jesse suggested we come up with a policy and submit it to the State for their approval, to make sure the City is following their guidelines. Cody would also like to see if we are charging enough to cover the costs to run the Park. Cody has says Cowcreek RV currently has a space available, if we need to move the person staying at our RV Park.

The RV dump station was also built with Grant funds and we have people from in and out of state using it. The Mayor has seen people hosing the back of their pickup and using it as a car wash, which is a problem, since there is no drain. Cody remembers a conversation about locking it or winterizing it.

Motion made by Bill, seconded by Jesse, to **TABLE** until Nyla is here to discuss further. **ROLL CALL VOTE: Krick, Aherin, Bailey; AYES, motion carries**

NEW BUSINESS:

Mobile Home Park Permits: (1) All Valley Property Management 331 E Walnut **(2)** Moser Trailer Park 124 E Chestnut **(3)** Taylor Trailer Park 438 W Chestnut **(4)** Tim Becker Rentals 225 E Oak

Tim Becker's Oak Street shows he has 20 spaces available, but currently only using 18. Latah County code is 10' between trailers, which he has. Based on the total number of spaces, whether or not they are occupied, they all need to be paid for yearly. Genesee Mobile Home Park, appears to have 11, but have only paid for 10, so those corrections need to be made. Motion made by Bill, seconded by Cody, to approve all four mobile home permits, pending payment, for the calendar year January-December 2023. **ROLL CALL VOTE: Krick, Aherin, Bailey; AYES, motion carries**

P1FCU Banking Update: Removing Karyn Wright and adding Debi Zenner on the City's P1FCU accounts, and as a signer- Motion made by Cody, seconded by Bill, to remove Karyn and add Debi on the P1FCU bank accounts and also add Debi as a signer on that account; **ROLL CALL VOTE: Krick, Aherin, Bailey; AYES, motion carries**

Business License for PACT EMS – They are an ambulance transport business. Bill made a motion, seconded by Jesse, to approve the business license for Pact EMS. **ROLL CALL VOTE: Krick, Aherin, Bailey; AYES, motion carries**

INTRODUCTION, READINGS AND ADOPTION OF ORDINANCES & RESOLUTIONS

Resolution 2022-11 – Appoint City Clerk/Treasurer-Debi Zenner - Motion to suspend the three readings made by Bill, seconded by Jesse, **ROLL CALL VOTE: Krick, Aherin, Bailey; AYES, motion carries.** Mayor Hermann read the Resolution aloud. Cody had a question about the 40 hr week and asked if it would allow for over time. Motion made by Bill to approve Resolution 2022-11 as read. Cody had a couple questions; Section three reads not more than 40 hrs/per week and currently we allow for over time, and the second, does the Mayor or the Council appoint the City Clerk. Mayor Hermann clarified the City Clerk is appointed by the Mayor. It was discussed and decided Section three will read the position of the City Clerk shall be for at least 40 hrs/per week (**not more than** will be removed). Cody made a motion to amend Bill's original Motion to include, **AT LEAST** 40 hrs/week and strike **NOT MORE THAN**, in Section three of the Resolution, seconded by Bill; **ROLL CALL VOTE: Krick, Aherin, Bailey; AYES, motion carries;** Bill made a motion, seconded by Cody, to approve Resolution 2022-11, as amended; **ROLL CALL VOTE: Krick, Aherin, Bailey; AYES, motion carries**

Now that Resolution 2022-11 has been adopted, Bill asked Debi if she will accept the position and she replied Yes.

CITY OFFICIAL, COUNCIL AND STAFF REPORTS

Mayor Update- Mayor feels the transition is going well so far, interaction with Council is welcome and things are going well there. Debi will look into becoming a notary. Jesse suggested talking with Jen Clark, at Hayden and Ross, for advice on keeping track of the City's finances. We received invoices from Mt Waterworks and Digwell. This will come out of the ARPA funds for reimbursement. Retaining records was also discussed.

Bill Krick- Water and Sewer Update and Well #8-We have the rest of the pea gravel taken care of. Test pumping should take place soon by a company from Wenatchee by the middle of January. As soon as the test pumping is done, we can move forward with the well house construction.

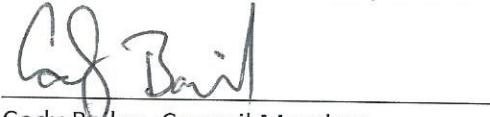
Cody Bailey- Street Update-The guys are doing a great job with the snow plowing.

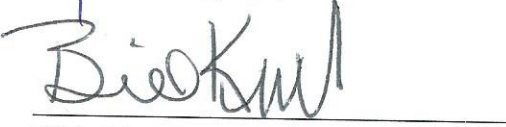
Jesse Aherin- Administrative Update-Minutes, from this meeting, will need to be signed by John and Cody and possibly all council members for P1FCU to make the changes, we voted on above. Senior center members want to meet with Scott and Dustin and find out what we need to do to get the kitchen updated with the health department. Jesse felt he and John should be there as well.

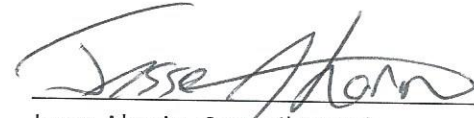
EXECUTIVE SESSION 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; Motion made by Cody seconded by Jesse to go into executive session at 7:12pm; **ROLL CALL VOTE: Krick, Aherin, Bailey; AYES, motion carries.**


ADJOURNMENT: Motion made by Bill, seconded by Cody to adjourn at 8:04pm; **VOICE VOTE: AYES, motion carries.**


John Hermann, Mayor


Cody Bailey, Council Member


Bill Krick, Council Member


Jesse Aherin, Council Member


Debi Zenner, City Clerk/Treasurer