

CITY OF GENESEE

Location: 140 E Walnut Street, Genesee, ID 83832

CITY COUNCIL

APRIL 2, 2024

REGULAR MEETING

Minutes

6:00 PM

CALL TO ORDER – Mayor Hermann called the Regular City Council Meeting to order at 6:00 p.m.

ROLL CALL: Present at the meeting were council members Cody Bailey, Jesse Aherin, Bill Krick, and Nyla Roach; Public Works Director Dustin Brinkly, and City Clerk Nikki Pew

VISITORS: Kathy Kitzmiller

CITIZEN COMMENTS: Citizen had a question about voting. The council directed her to contact the Latah County Elections office.

CONSENT AGENDA: Motion made by Jesse to approve consent agenda with minutes and payment approval as presented; seconded by Cody. **Roll Call Vote: Bailey, Aherin, Krick, Roach; ayes. Motion carries.**

UNFINISHED BUSINESS:

Discontinuation of Postage Permits for Bulk Mailing and Marketing Mail: Discussion about the pros and cons of discontinuing permits. Motion made by Bill; seconded by Cody, approve discontinuing bulk mailing permits. **Roll Call Vote: Bailey, Aherin, Krick, Roach; ayes. Motion carries.**

NEW BUSINESS:

AIC Clerk and Treasurer Training for Nikki in the Fall: Training is September 17-19 in Boise. John suggested closing City Hall for a couple of days to make sure Nikki can go to training. Motion made by Cody to approve Nikki attending Clerk and Treasurer training with city paying for travel and lodging; seconded by Bill. **Roll Call Vote: Bailey, Aherin, Krick, Roach; ayes. Motion carries.**

Schedule Budget Hearings for FY 2025: August 20th is the date proposed. Motion made by Cody; seconded by Jesse to schedule budget hearing for August 20, 2024; **Roll Call Vote: Bailey, Aherin, Krick, Roach; ayes. Motion carries.**

RV Park Website Reservation System: Nyla believes it is time for us to set up online reservations. She is getting a lot of phone calls. Campspot seems to be the best option that we have found. Cody asked what made Campspot stand out. Dustin explained that we get more exposure with Campspot and their site is the most user friendly we have found. Talk about raising rates by \$5 to compensate for the extra cost. Motion made by Nyla for city to invest in Campspot for RV reservations; seconded by Bill. **Roll Call Vote: Bailey, Aherin, Krick, Roach; ayes. Motion carries.**

Website Upgrade: Site was so far out of date that when making the upgrades it broke and is at the point of needing to be rebuilt. Northwest Media has a plan for \$299 per month and they do all of the updates. Cody asked if we have room in the budget for it right now. Dustin asked for a little more time as we are looking into all of the numbers. Bill would like to see us have great options for communicating with the citizens with a new website. Cody makes a motion that we upgrade the website with Northwest Media as soon as budget allows; seconded by Bill. **Roll Call Vote: Bailey, Aherin, Krick, Roach; ayes. Motion carries.**

INTRODUCTION, READINGS AND ADOPTION OF ORDINANCES & RESOLUTIONS

Resolution 2024-3: Designation of Check Signer to change check signers from Nikki to Dustin. This authorizes Dustin to sign, but leaves Nikki on the accounts to do all banking. Dustin, John, and Cody will be all the signers. Questions about necessity of this. Best practice is to not have a treasurer also be a signer. This will improve internal controls for the city. Bill moves to approve the resolution; seconded by Cody. **Roll Call Vote: Bailey, Aherin, Krick, Roach; ayes. Motion carries.**

CITY OFFICIAL, COUNCIL AND STAFF REPORTS

Mayor Update: The City received a letter from Jennifer Douglass to terminate legal services agreement as of July 1, 2024. May provide opportunity to find someone closer to here. Article in the paper about Lewiston city council getting together for a tour and there were concerns about open meeting laws. It was concluded that open meeting laws are only triggered when a quorum is present and they are meeting to make decisions.

Bill Krick – Water and Sewer Update: **Water:** Water meeting was cancelled yesterday. Merrick is requesting 419K extra funding from DEQ. Hoping for more information about that next week. **Sewer:** Nothing of significance going on at the moment. Ball field repair will happen soon. Talking about trying to get the paving done where they cut across streets soon.

Cody Bailey – Street Update: None

Jesse Aherin – Administrative Update: Discussion about records retention outsourcing and secure options for performance review storage. Discussion about possibly needing another maintenance employee because Dustin is in the office more often. There will be an increased workload with the new wastewater treatment area, and expanding James' responsibilities is increasing the need. Dustin will post the position.

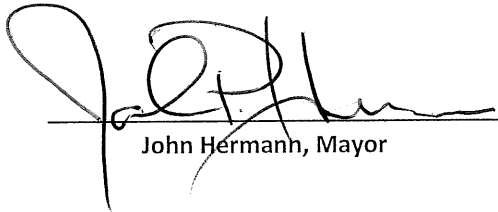
Nyla Roach – Parks Update: Hopefully will do playground install next week.

Dustin Brinkly – Public Works Update: Sidewalk project should start sometime next week and Knox is pricing out for other citizens that need the sidewalk redone.

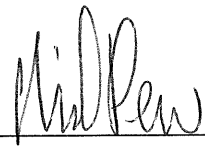
Nikki Pew – Clerk's Update: None

CORRESPONDENCE: None

ADJOURNMENT: Motion made by Cody; seconded by Jesse to adjourn. **Voice Vote: ayes. Motion carries. Meeting adjourned at 7:01 p.m.**



John Hermann, Mayor



Nikki Pew, City Clerk/Treasurer

City of Genesee Sign in Sheet

Date of Meeting April 2, 24

Name	Address	Email	Male/Female M or <input checked="" type="radio"/> F	Disabled Y/N <input checked="" type="radio"/>	Do you wish to Speak? Y/N <input checked="" type="radio"/>
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